



Dear Parents,

This fall, your child has the opportunity to participate in an **overnight field trip to Washington DC November 4-5, 2023!** Each bus has at least three experienced chaperones (including Knoch School district teachers) who ensure the students have a safe, fun, and educational experience to be remembered for years to come.

The cost of the trip is \$350, and includes deluxe motor coach buses, overnight stay at a Hampton Inn (4 students per room), all meals, admission charges, and trip protection.

School discipline standards will be upheld during the trip, and participation may be denied based upon a student's disciplinary record.

### **HOW TO SIGN UP**

1. Go to the "Knoch 8th grade trip" page on [www.logantoursinc.com](http://www.logantoursinc.com)
2. Click the "Sign Up". Complete the trip forms. You will be sent to a payment page when you are done.
3. Use a credit card (3% fee) or checking account (no fee) to pay the \$100 non refundable deposit.
4. Finally, please check your email for trip notices, invoices, and updates!

### **REFUND POLICY**

The \$100 deposit is not refundable for any reason. It holds your child's spot on the trip. The remaining \$250 is fully refundable until the morning of the trip if your child withdraws for any reason. You must notify Rebecca Green at [logantoursinc@gmail.com](mailto:logantoursinc@gmail.com), or 724 355 4997, that your child is dropping out in order to get a refund. If he/she just does not show up, there is no refund.

IMPORTANT DATES - see website for most accurate dates and times.

**Sept 25:** Sign up forms + \$100 deposit due (non refundable).

**Sept 26:** Roommate selection forms distributed in Social Studies Class.

**Oct 3:** Roommate selection forms due to Mr. McAnallen in room 131.

**Oct 6:** Final Payment (\$250) is due. This portion is fully refundable at any time for any reason.

**Oct 30 @ 6 pm:** Parent meeting - Knoch Middle School Library – parent attendance is strongly encouraged (student attendance is optional).

**Nov 4:** Drop students off at Knoch Middle School for bag checks and bus boarding – time TBA (early morning).

**Nov 5:** Return – time TBA (evening).

Hope to see you soon!

— *Shawn McAnallen and Rebecca Green*

**QUESTIONS?** Trip details can be found on the Knoch DC trip page at [www.logantoursinc.com](http://www.logantoursinc.com)

Shawn McAnallen, school sponsor <a href="mailto:mcanallens@knochsd.net">mcanallens@knochsd.net</a> 724 352 1700 ext 3131	Rebecca Green, trip coordinator <a href="mailto:logantoursinc@gmail.com">logantoursinc@gmail.com</a> 724 355 4997
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